



1. Accident Policy

All accidents should be dealt with immediately and with due care and attention to the psychological as well as the physical needs of the child or children involved. Emergency aid can be provided by any qualified practitioner. All practitioners are required to gain paediatric first aid status. Ideally psychological support from those closest to the child should be sought. This can be an adult or, in exceptional circumstances, from another child. With minor accidents, requiring little or no treatment, one adult will work with the child. For more major situations, where possible two adults will support the child, one focussing upon the physical and one upon the psychological aspects of the injury. Accidents should always be recorded and reported to the parent/carer (**generally at the end of the session or sooner if necessary**) as a matter of course. The urgency of reporting to parents is relative to the seriousness of the accident and injury. All head injuries will be reported to parents/ carers straight away, giving the option of picking the child up straight away.

Practitioners follow procedures laid out in emergency and first aid training, generally:

- Ensure there is no continued danger to any parties
- Isolate the child from any danger
- Support the child
- Assess any injury - if clothing needs to be removed, this will be witnessed
- If required, call an ambulance
- Treat any injury as necessary
- Continue to support for the child
- If serious, or a head injury, contact the child's parent/ carer
- After the event, formally report the accident
- Put into place measures to prevent further accidents

If a child refuses first aid, the parents will be notified at the end of session or straight away depending on the urgency of the situation.

The child will receive a 'Bumped Head' sticker and a note will be written on the notice board informing staff that the child has had a head injury. All staff are made aware in order to monitor possible changes of behaviour. If a change in the child's behaviour is noticed the parents will be contacted immediately (see head injuries, above).

If a child has an accident that is not witnessed, a staff member will conduct a witnessed head-to-toe check for any obvious injuries, this will be recorded in the accident book and reported to their parent/carer.



St Peters Pre-School Policies and Procedures
April 2024

If staff ever need to perform CPR on either a child or adult emergency services will be contacted and the preschool will close for at least 24hrs to allow both staff and children to come to terms with what they may have witnessed and /or experienced. The preschool takes the psychological wellbeing of its members seriously and will assess incidents case by case.

Anaphylactic – the setting requires that any child or adult who is an anaphylaxis sufferer always have 2 Epi-pen or Auto injectors with them at all times.

Asthmatic – the setting requires that any child or adult who suffers from asthmas should always have their prescribed medication or blue inhaler with them at all times.

A care plan will be adhered to if an Anaphylactic or Asthma sufferer has been issued with a diagnosis from the relevant clinician with supported evidence.

This policy was adopted at a meeting of the Pre-school held on..... (Date)

Signed on behalf of the Pre-school: (Chairperson)