



St Peter's Pre-School Policies and Procedures  
June 2018

## **30. Volunteers' Policy**

In our Pre-school:

- Volunteers are selected at the discretion of the supervisor and Committee unless they are already known to the group.
- Responsibilities of the volunteers are: To ensure the welfare and safety of the children. To be aware of and uphold the Pre-school's policies and procedures on all matters at all times. To follow Health & Safety procedures as laid down by the Pre-school.
- Volunteers are not permitted at any time to be left alone with the children, or take children to the toilet unless they have undergone identity checks and vetting processes via the Disclosure and Barring Service.
- Volunteers are expected to uphold the group's confidentiality at all times.
- Volunteers should have a full and complete knowledge of the Pre-school's fire regulations and evacuation procedures.

This policy was adopted at a meeting of the Pre-school held on ..... (Date):

Signed on behalf of the Pre-school: ..... (Chairperson)